

## Meeting Minutes: January 3<sup>rd</sup> 2011

**Executive in attendance:** Blake Wilson, Sam Mclachlan, Kait Pasic, Jocelyn Poirier, Trevor Snyder, Denis Aseltine,

**General Members in attendance:** John Phelan, John Clark, Bill Mclachlan, Steve

### 1. Fund allocation

- a. Capital gain account
  - i. **Motion** to move \$310 from men's account and \$400 from women's account into newly established capital gain account as motioned last Feb. **Motion passed** all in favor, no abstentions.
- b. New jerseys for Jr teams (\$4000)
  - i. Blake has priced 3 new sets of 25 each for a total of 75 Jerseys from Kukri for \$4000 (taxes included does not include shipping).
  - ii. Each Jr. team will have a set, the patterns will be different for each team (Jr. Girls, u16 and u18 boys).
  - iii. Athletes will have the option to purchase a jersey that is the same as the one in the set but this is not mandatory.
  - iv. **Motion** to spend \$2000 on deposit for junior jerseys from bingo account. **Motion passed** all in favor, no abstentions.
- c. Minors jersey deposit and order
  - i. Approximately 2000\$ for deposit on kit.
  - ii. Only \$700 in minors account, need another \$1300.
  - iii. **Motion** to use \$700.00 from minors account, and have the rest of the deposit lent from Sr. Men's account for the deposit on the minors kit. **Motion passed** all in favor, no abstentions.
  - iv. Still need final numbers of minors kit to be approved by Matt, order will be made immediately after.
- d. Post pads? (action item)
  - i. Post pads are suggested for next season as the current set are falling apart and will need to be replaced soon.
  - ii. **Action item, Blake** will source and price out post pads as they are not available from Kukri.
- e. Coach Bill's wish list for Sr. mens training equipment(into men's budget) (action item)
  - i. Balls.
  - ii. Electric pump
  - iii. Contact suits "zoot" suits
  - iv. Speed ladder
  - v. cones
  - vi. Tackle bags (rhino) one or 2 more.
  - vii. Hand bags (rucking pads) about 100 each. Four more big ones.
  - viii. Functioning scrimmaging machine.

1. Buy queen's old one or look for donation.
- ix. **Action item** Blake will price out and source equipment and will bring to next executive meeting.
- f. Indoor training (tabled)
  - i. Tuesdays and Thursdays, alternating between them just one day a week. 6 or 7 pm for hour and a half.
  - ii. At Queen's,
  - iii. Sat tindall field starting march 10<sup>th</sup> 17<sup>th</sup> 24<sup>th</sup> 31<sup>st</sup>.
  - iv. Sean Dunleavy interested in running indoor sessions in collaboration with Bill Mclachlan.
  - v. Currently waiting for prices and confirmations from Queen's. Will table further discussion on prices and budgeting until next meeting.
- g. Coaches training for 2012 **(action item)**
  - i. Necessary to certify more coaches, requirement for RO and RC.
  - ii. Full course (250.00)
    1. Course is march 5<sup>th</sup> and 6<sup>th</sup>.
      - a. Bill Mclachlan made commitment to Sr. Men
      - b. Blake, made commitment to u18, u20 and women
      - c. U16? Will need certified coach.
  - iii. Community initiation (60.00)
    1. 5 or 6. At \$360 total. Will certify some of the coaches who have already made a several year commitment to the club.
    2. Blake will contact R.O. to find out date for course. **(action item)**
  - iv. Ideally will pay for coaching clinic with bingo funds, but depending on the account at that time may have to use funds directly from account (jr, sr mens etc.) decisions postponed until closer to date.
  - v. Also option to pay for part of the 250.00 course and then reimburse each season.

## 2. On-Line Registration

- a. Kait has been in discussions with ITSportsnet the current Rugby Canada online registration system to discuss OLR prices, and on line payment prices. Rugby Canada are meeting on January 23<sup>rd</sup> to vote on whether or not OLR will become mandatory for all clubs. Will cut down immensely on errors in registration and administrative time, as well as provide easy access to invoices and receipts for members.
- b. Can offer credit card payment to families now. Is very cost effective compared to getting our own account with another on line organization after sourcing on line registration sites. Manual registrations (paper) and option to pay by cheque will still be allowed.
- c. \$50.00 fee for OLR setup (may be mandatory in 2012 regardless)
- d. \$50.00 on line payment set up
- e. 2.85% fee per credit transaction (approx. 6.00 jr/minor 10.00/senior) this will have to be added to our dues for each team, (different for each price point).

- f. Tabled motion until new executive, will continue talks with ITSportsnet to indicate our interest.
- 3. Minor's jersey orders**
- a. Waiting on numbers from Matt. Refer to fund allocation to review where down payment is coming from.
  - b. Suggest finding sponsor to decrease cost of uniform. (Kait)
- 4. Book Tindall for senior ex-games**
- a. Booked last 2 Sundays in April already.
  - b. Men's : May also pursue Rochester or Washington, for pre-season trip.
  - c. Ajax, 21<sup>st</sup> of April.?
  - d. Exhibition games have been tentatively worked into dues projections for 2012.
- 5. Indoor training dates?**
- a. Waiting on confirmation from Queen's
  - b. May not be able to be free depending on what's coming out of bingo budget.
- 6. Coaching certification**
- a. Cost 250 for full and 60 for community initiation
  - b. Full is needed for all jr and senior coaches. All minor coaches must have community initiation. Review fund allocation for payment information.
  - c. Full, 2 days
    - i. Bill Mclachlan
    - ii. Blake
    - iii. U16
  - d. Community initiation
    - i. Matt
    - ii. ALL minors coaches
  - e. All coaches and managers, support staff etc. MUST have police check. Will look into subsidizing cost or getting letter to OPP or KP to get it for free.
- 7. Bingo**
- a. Until April we are liable for any losses off bingo and our club is currently looking bad after several nights of being short.
  - b. **Motion** to pay the difference (losses) on bingo nights from our Juniors account so that we will balance. The club will not lose any money from this in the long run as we will get it back from the bingo later, this is why it is coming from Juniors account. The executive at the bingo will pay the money and be reimbursed. **Motion passed** all in favor, no abstentions.
- 8. League update senior teams 2012**
- a. Women EORU, FRQ Crossover A
    - i. 5 home 5 away, 4 trips to Quebec.
  - b. Men in EORU, FRQ Crossover B
    - i. Far Step down but it's good for development.

- c. Discussed possibility of entering TRU again, Blake suggested having a committee formed to start looking at what it will take to make this happen, (whole club). Will be discussed and voted on at AGM.

**9. Agenda for AGM**

- a. Reading of minutes from January 3<sup>rd</sup> meeting.
- b. Dissolution of 2011 executive and voting of new exec.
- c. New executive will develop full agenda for the meeting with the following suggestions
  - i. 3 or 4 year plan to enter TRU
  - ii. 8 year plan for land development.
  - iii. Old boys need refs for their fixtures.
  - iv. Social schedule development for 2012 (one large event per month)
  - v. Acquisition of another major sponsor
  - vi. All Junior club meeting for mid Feb. (parents etc.)
  - vii. Vote on OLR and On-line payment.

Next meeting is the club AGM 7:00pm Saturday January 14<sup>th</sup> at the RCHA second floor.